



If you prefer, you may complete this on screen, then print and sign to return with your essay

## KANSAS COURT REPORTERS ASSOCIATION

1400 Main Street, Room 306 • Great Bend, Kansas 67530 • (620) 793-1863 • www.kcra.net •

# SHEILA M. LYONS NEW PROFESSIONAL GRANT

The Kansas Court Reporters Association is proud to offer the **Sheila M. Lyons New Professional Grant** (\$500.00) for 2024. This Grant helps support startup expenses for a new reporter in her/his first year of employment and includes a KCRA regular membership for one year. (**\*Required Field**)

**\*Name of New Professional Reporter:** \_\_\_\_\_

**\*Home Address:** \_\_\_\_\_

**\*City/State/Zip:** \_\_\_\_\_

**\*Telephone Number – Cell or Home:** \_\_\_\_\_

**\*E-Mail Address:** \_\_\_\_\_

### **\*Grant Criteria:**

1. I am a current KCRA member;
2. I am currently a resident of the State of Kansas or will be within six months;
3. I am a new reporter in my first year of receiving Kansas CCR, as verified by CCR No. \_\_\_\_\_;
4. I have attached a letter of recommendation from my employer attesting to my professional demeanor, attitude, and motivation;
5. I have also attached a sample (approximately five pages) of one of my transcript files;
6. I am employed in the State of Kansas; and
7. I am working in one of the following four career paths: (select one)

Official \_\_\_\_\_ Freelance \_\_\_\_\_ CART \_\_\_\_\_ Captioning \_\_\_\_\_

8. A two-paragraph synopsis of:

**Please use the following definitions as points of reference in your short essay.**

**Ethics:** The principles or conduct governing an individual or a group.

**Morals:** Of or relating to principles of right and wrong in behavior.

**Throughout life, we are faced with ethical and moral dilemmas that ultimately impact how we view ourselves and the world around us. Describe such an occasion in your own life, how you responded, and what impact that decision has had on your life.**



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The Deadline for submission will be Monday, September 16, 2024. A check made payable to the recipient will be issued forthwith by the KCRA Treasurer. Recognition will occur during the annual business meeting in Wichita, Kansas on October 11th, 2024.

Name of Employer or Court Reporting Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Supervisor (Please Print): \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_

Supervisor's E-Mail Address: \_\_\_\_\_

Supervisor's Telephone Number: \_\_\_\_\_

Date: \_\_\_\_\_

New Professional Reporter's Signature: \_\_\_\_\_

By signing above, I verify the information is accurate, I am a reporter in my first year of employment, and am a current regular member of KCRA.

**All Questions Must Be Answered and Required Information Submitted  
Incomplete Submissions Will Not Be Considered**

E-Mail or Mail via U.S. Postal Service to:

Jennifer L. Olsen, CSR  
Chairperson, New Professional Reporter Committee  
7317 SW 27 Street  
Topeka, Kansas 66614

[Jennifer.Olsen@kscourts.org](mailto:Jennifer.Olsen@kscourts.org)